

INSTRUCTIONS FOR HP CHECKOUT LAPTOP USE:

1. The Power button is located on the left side of the laptop, by the keyboard. If the laptop is not turning on, please make sure that it is plugged in using the provided power cord.
2. When the computer turns on, it will automatically log you into a generalized user account. If it does not log you in, choose the LibraryPatron account – there is no password.
3. If you are utilizing the Mobile HotSpot that comes with the device, the laptop will automatically connect to it when it turns on. If for any reason it does not, the password is **hotspot0717**.
4. You may use any of the programs available already or download one that you would like to use.
5. ***While the machine is checked out to you, it is highly recommended that you save any important files to an external device. Take note of the fact that if the machine is shut down, restarted or it dies due to lack of battery power, every action that you have performed will be completely erased.***
6. If you are in the middle of a big project, simply close the lid on the laptop and make sure that it is plugged in. When you open the laptop, your programs and files will be in the place where you left them.

PARTS INCLUDED:

- HP Laptop & Charger
- Wired Mouse
- Mobile HotSpot & Charger
- Laptop Case
- Instruction set for laptop
- Instruction set for mobile hotspot

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